PPM weigh-day checklist

One page to print and keep on the dash: how to get the empty and full weight tickets for a military PPM (formerly DITY) move in a U-Haul or other rental. Every step comes from the official sources listed at the bottom.

> **Your Transportation Office (TO) owns the rules.** Branch guidance differs. Call them before weigh day, especially about towing a car and where to weigh. This is a summary, not legal or entitlement advice.

Before weigh day

- ☐ Confirm with your TO what must be printed on the ticket and whether you can weigh at origin, destination, or both.
- ☐ Find a certified scale near pickup and near home. Military OneSource says privately owned truck scales are an accepted place to get tickets. Find a public scale.
- ☐ Plan one empty + one full ticket for **every vehicle and every trip** that carries household goods (Fort Hood, NAVSUP).
- ☐ Keep every scale receipt. DFAS lists weight-ticket fees as an operating expense.

Empty weigh (tare)

- ☐ Hook up anything the truck will tow on the move. A rental truck and trailer are weighed together, empty and full (Fort Hood).
- ☐ Fuel: follow your TO. Fort Hood shows a full tank for both weighs; Navy says full tanks at each weighing, or no fuel added between weighs if empty comes first.
- ☐ Everybody out. No passengers in the vehicle on the scale (Navy).
- ☐ Weigh before a single box goes in. Have the ticket marked **EMPTY** with the vehicle described.

Full weigh (gross)

- ☐ Same truck, same trailer, same fuel rule, nobody aboard.
- ☐ Have the ticket marked **FULL** with the vehicle described.
- ☐ Towing your car? Guidance disagrees (Fort Hood: weighed together; Navy: detach first). Ask your TO, then do it the same way both times.

At a CAT Scale

- ☐ No appointment needed. Split the vehicle across platform 1 and 2 (1 is nearest the intercom sign), press the intercom, give your info, pull off, go inside.
- ☐ CAT's common military answers: Truck/Tractor # = license plate; Company name = branch; Trailer # = rank; Commodity = name and last four of SSN. Verify with your branch.
- ☐ Give the same answers at both weighs.

Before you leave the lot

- ☐ Weighmaster signature is on the ticket (CAT: it should print automatically, but double-check).
- ☐ Ticket is legible, unaltered, and identifies the vehicle (NAVSUP). CAT tickets cannot be edited after printing.
- ☐ Your name, rank, and last four of SSN are on it (Fort Hood turn-in handout).
- ☐ Snap a photo of each ticket and keep the originals with your rental agreement.

Turn-in packet (DFAS list)

- ☐ Orders · DD 1351-2 travel voucher · DD 2278 from the TO · paid rental agreement · registration if you used your own vehicle or trailer · certified empty and full weight tickets.

Sources: DFAS, PPM moves · Military OneSource, PCS FAQs · Fort Hood, how to weigh (PDF) · Fort Hood PPM turn-in handout (PDF) · NAVSUP PPM handout (PDF) · NAVSUP PPM checklist (PDF) · CAT Scale, DITY Move Tips. Full explainer: How to get PPM weight tickets for a U-Haul move. weighhere.com